

**Position Title:** Red Wolf Cultural Coordinator

**Organization:** The Pine Project

**Location:** Haliburton, Ontario

**Position Type:** Full-time, contract

**Start Date:** Monday, July 15, 2024

**End Date:** Sunday August 25, 2024

**Hours:** Overnight position from Sunday to Saturday with scheduled days off

**Compensation:** \$4,500 plus additional compensation dependent on certification and experience



## About Us

The Pine Project is Ontario's leading nature connection organization. We offer year-round nature connection programs for people of all ages in Toronto and the surrounding area. Our programs foster confidence, competence, resilience and a deep relationship with nature in a way that is hard to achieve in more conventional learning environments. By helping children connect to nature and teaching adults to do the same, we inspire children to respect, cherish, and care for the Earth. We are empowering the next generation of environmental stewards, problem solvers and leaders. Check out our website – [pineproject.org](https://pineproject.org) – for more information.

**We are committed to promoting equity and diversity within our workplace and greater community. We are especially excited to see applications from members of equity-deserving groups, particularly people from racialized backgrounds.**

## About this Role

Red Wolf Overnight Wilderness Camp takes place in a backcountry setting, with campers and staff living in tents, cooking over open fires, and living in harmony with the land. This is an exciting opportunity for individuals with outdoor education experience, particularly backcountry and adventure programming experience. Working under the supervision of the Camp Manager, the Red Wolf Camp Cultural Coordinator will be responsible for supporting the instructors with programming, setting up and maintaining camp, meeting with the leadership team and planning special programs like overnights, camp nature craft events and all camp campfires.

**This position is all about delivering high-quality programs creatively and effectively to advance our mission and vision of a world where healthy people care for themselves, others and the natural environment.**

## Key Position Responsibilities

### PreCamp:

- Meetings with leadership team to discuss all aspects of camp and create the overall vision for the summer
- Help organize and facilitate staff training on chosen dates
- Participate in Leadership staff training and prep week to help set up camp before the staff team arrives
- Contribute to program planning and growing Red Wolf institutional knowledge

### Staff Training:

- Design and lead training elements throughout staff training week
- Facilitate training and staff development of bushcraft and naturalist skills
- Take lead in designing and facilitating all camp (multi camp groups) cultural experiences such as storytelling around campfire and all-camp activities

### During Camp:

- Support individual groups and staff daily
- Organize and oversee all camp events (campfires, all camp games, nature craft events and similar activities)
- Take a lead role in managing risks at camp as well as share in responsibility related to first aid or behavioral issues
- Meet regularly with the Red Wolf Camp Manager and Logistics Coordinator to discuss camp logistics
- Collect feedback through observations, staff feedback and camper conversations to bring to daily meetings with Red Wolf Camp Manager and Logistics Coordinator
- Make detailed notes around any issues and feedback for next year's camps
- Plan, prepare and facilitate all camp gatherings and activities
- Take the lead role in facilitating camp break down and clean-up after Red Wolf finishes
- Meet by phone with the director team prior to camp to discuss camp feedback for next year

## **Why you Should Apply**

### **What you Bring:**

- Up to date Police Vulnerable Sectors Check (or willingness to obtain prior to employment)
- Up to date Standard First Aid and CPR-C or higher (or willingness to obtain prior to employment)
- Experience in a leadership role in a summer camp setting or equivalent
- Bronze Cross (NLS preferred)
- Up to date Wilderness First Aid certification (WFR/WAFA preferred)
- Extensive experience working with children in a mentorship role
- Experience working with children and youth with diverse learning needs an asset
- Enthusiastic, outgoing, and flexible
- Able and willing to work as part of a team
- Have good communication, time management, and organizational skills
- Identify with Pine's mission statement and core values
- Have a desire to further own naturalist/wilderness skills, mentoring techniques, and/or nature connection through professional development opportunities

*The Pine Project understands that the cost of certifications can be a barrier to accessing employment in the outdoor industry. If you identify as a member of a disadvantaged or marginalized group, or have faced other systemic barriers to accessing employment, we may be able to subsidize one or all of the required certifications.*

### **What we bring**

- A staff community of learners pushing each other to grow our knowledge and experience
- Daily experiences in the outdoors and in-depth knowledge of backcountry camping
- Training in topics related to Nature, Wilderness travel, Wilderness skill development, program planning and design
- Training in Diversity, Equity, Inclusion and Justice
- Work with purpose: make a difference for nature and people
- Casual and welcoming work environment

### **Application Procedure**

There are two options to apply:

1. Submit a resume and cover letter to [work@pineproject.org](mailto:work@pineproject.org). Please refer to the “Red Wolf Cultural Coordinator” position in the email subject line.

Your cover letter should be about one page in length and include:

- Where you saw this job posting
- Why you are interested in the Pine Project and the Red Wolf Cultural Coordinator position
- A brief description of your relevant skills, experience and aptitudes
  - Applicants who do not meet all of the stated qualifications but have transferable skills, experiences or aptitudes are encouraged to apply and explain their relevance to the role in the cover letter.

2. Apply through our online portal here: <https://pineprojectstaff.campbrainstaff.com/>. The portal will take you through education and relevant work experience (similar to a resume) and ask the above questions (similar to a cover letter)

### ***Apply by January 22nd, 2024***

While we thank all applicants for their interest, only successful candidates will be contacted for an interview. No phone calls please.

*The Pine Project is an equal opportunity employer. We are committed to promoting equity and diversity within our workplace and greater community. We work proactively to develop a barrier-free selection process and inclusive work environment where team members feel empowered to express authentic ideas and experiences.*

*We welcome applications from all qualified applicants with an interest in advancing our mission, vision and values. We especially encourage applications from members of disadvantaged and marginalized groups, including those who identify as Black, Indigenous and People of Colour, persons with disabilities, women and/or LGBTQ2S+. If contacted for a job opportunity, please advise us of any accommodation measures required to enable you to be assessed in a fair and equitable manner. Information received will be addressed in confidence.*